

## **We want to invite you to contribute to our platform!**

**Why?** With more contributions, the platform will grow towards a rich and valuable site for knowledge exchange for all kind of professionals in museums and beyond working around the migration theme.

**Without your contribution our platform will certainly be less interesting!**

## **How to contribute**

You will be able to contribute to our platform in various ways. Once you register as a contributor to the platform, you will be directed to an area where you will be able to choose if you would like to contribute Case Studies, Resources, Collections, News or to join our Experts team.

A description and short guideline of how to contribute to each area of content follows:

### **CASE STUDIES:**

- Short videos of testimonials by professionals from different museums and institutions presenting their projects on city-making and migration.
- Short video library representing the voices from migrant groups represented in different projects will be accessible online through videos and interviews.

Guidelines:

- The format for contributions to this area will be video based only.
- Videos will be published from a YouTube link. If you have technical difficulties with this demand, please contact us for help.

### **RESOURCES:**

- **Practical ideas:** Tool-kits and frameworks drawing from your museums and professionals' experiences offering practical guidelines on how to create and conduct effective participatory projects for migration in museums.
- **Library Resources:** Relevant papers, scientific and academic materials on various aspects related to migration and migration in museums. This may be based on sociology, history, ethics policy and a range of other themes.
- **Contextual information:** in-depth information concerning technical aspects linked to (im)migration, from definitions to statistics, studies and policies.

Guidelines:

- The format for contributions to this area may be documents of various formats (ppt, pdf, word etc), not exceeding 2MB, and videos.

- Videos will be published from a YouTube link. If you have technical difficulties with this demand, please contact us for help.

**COLLECTIONS:** we encourage contributors to send us images of collection items identified through their projects that embody ideas of migration. This would start our own *Migration:Cities* collection, which in future will be representative of the full spectrum of concepts and ideas of our community.

Guidelines:

- The format for contributions to this area will be images not exceeding 1MB.

**General Guidelines for Case Studies, Resources and Collections:**

- You will be requested to provide platform with:
  - YouTube reference (in case of video)
  - Title
  - Subtitle
  - Title info (short description)
  - Description (max 1000 characters)
  - Hashtag
  - Social Media share text
  - 1:1 ratio image as a cover image of your video
  - 10 tags (max) – note that if you are uploading Case Studies, Resources and Collections that are related to a similar project or by any other criteria (institution, professional etc), remember to tag them with similar tags so the appear linked up to each other when accessed via the platform.

**EXPERTS:** a list of professionals available to offer mentoring on an availability basis, and their contacts.

Guidelines:

- You will be requested to provide platform with:
  - Your title/position (max 200 characters)
  - Your organisation (max 200 characters)
  - Your expertise (max 300 characters)
  - About yourself (max 500 characters)

**NEWS:** a news blog about topics of relevance to our community.

Guidelines:

# MIGRATION: CITIES

(IM)MIGRATION AND  
ARRIVAL CITIES

## CONTRIBUTION GUIDELINES

- You will be requested to provide platform with:
  - Title
  - Subtitle
  - Article text
  - Hashtag
  - Social Media share text
  - 1:1 ratio image as a cover image of your news